

January 16, 2018

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Street. Chairman Buttke called the meeting to order. Motion by Mach and seconded by Street to approve the minutes of the January 2, 2018 meeting. Motion carried 5-0. Minutes filed. Motion by Street and seconded by Stengel to approve the agenda. Motion carried 5-0.

Members from the public present were Jim DeVaal, Jamie Gentile, Tyler Wilhelm, Dave Gonzenbach and Brent Weithorn with KMSD.

The Auditor's account with the Treasurer for December was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of November, 2017

Cash on Hand	\$745.67
Checks in Treasurer's possession	
less than 3 days	\$14,378.37
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$15,124.04
RECONCILED CHECKING	
First Bank & Trust	\$4,503.02
Interest	\$0.00
Credit Card Transactions	\$1,006.07
First Bank & Trust (Svgs)	\$4,226,944.00
CERTIFICATES OF DEPOSIT	
First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$361,823.82
TOTAL CASH ASSETS	\$4,609,400.95
GENERAL LEDGER CASH BALANCES:	
General	\$1,951,684.83
General restricted cash	\$1,500,000.00
Cash Accounts for Offices General Fund	\$605.00
Sp. Revenue	\$176,975.36
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00

TIF Northern Lights
Trust & Agency
(schools 52,894.39, twps 50,618.13, city/towns
14,661.26)

\$361,823.86
\$618,311.94

TOTAL GENERAL LEDGER CASH

\$4,609,400.99

Dated this 9th day of January, 2018
Karen M. Layher
County Auditor

Sheriff's fees for the month of December were \$4,799.42 with \$3,463.00 receipted into the County's General Fund. The Register of Deeds fees for the month of December were \$9,510.00. The Clerk of Courts fees for the month of December were \$11,984.30. The 2nd quarter report from the Community Health Office was also noted.

Highway: Supt Schultz reported Butler had submitted their bid for a motor grader from their national Joint Powers bid process. The price for a Cat 140 M3 motor grader is \$334,475.35. The bid from RDO for a John Deere 772G is \$311,330.00 from the State of MN bid letting process. Motion by Mach and seconded by Stengel to authorize Chairman Buttke to sign the purchase order for the John Deere motor grader. Motion carried 5-0. **Dust Control:** A discussion was held on the portion of county roads where a dust control product is applied. Some rural residents hire an applicator for this service to reduce the dust from the roads by their residences. This product works well. It has been the highway blade operators practice to lift the blade when blading that portion of county road where the product has been applied. The issue of concern for the county is when the road develops wash boards or a soft spot due to moisture, it may be necessary for maintenance to be done. According to the company that applies the chemical, there is minimal loss of product with a light blading after a rain. The Commission suggested a letter be drafted for their review that would be sent to the homeowners applying dust control to inform them the road will be maintained. **Storage Shed:** Discussion continued on replacing a small garage building at the shop grounds. The garage building is the one moved from the courthouse location to the highway grounds. Quotes were obtained on building a metal storage shed for housing the weed department equipment and the road barricades. Currently, a small metal building next to the garage is used for the barricades. A better use of the space would be one building which would provide for additional vehicle storage. Two quotes have been received from the two building centers for a 36 X 44 pole shed with two 16' X 10' overhead doors. Supt Schultz stated he would like to check on setbacks and lot size before the Commission took any action on building the shed.

BIDS FOR FUEL

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
12/11	UPI		2.31	
	Cenex		2.45	

UPI was the low bidder for a blend of Diesel 1 and 2 for 2.31.

12/18	UPI	2.074		
	Cenex	2.17		

UPI was the low bidder for Ethanol at 2.074.

Executive Session: Motion by Dummann and seconded by Mach to enter into executive session at 8:35 AM for the purpose of personnel issues pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher and 4-H Advisor Sara Koepke were present. Chairman Buttke declared the meeting open to the public at 9:00 AM. Motion by Stengel and seconded by Street to approve Sally Heinje to fill the position of 4-H Administrative Assistant at \$14.90 per hour. Motion carried 5-0. The start date has not been determined.

First District Appointment: Commissioner Mach introduced Dave Gonzenbach to the Commission for their consideration as the commission's representative to the First District Governing Board. Commissioner Street had talked with a couple of individuals, but did not have any name for consideration at this time. Motion by Mach and seconded by Dummann to approve the appointment of Dave Gonzenbach to the County's at-large position on the First District Governing Board effective today. Motion carried 5-0.

Sheriff: Kevin Owen presented the statistics for the month of December for the Detention Center. Average Daily inmate population 3.45; Number of bookings 23; Work release money collected \$570.00; 24/7 Preliminary Breath Test (PBT) fees collected \$303.00; SCRAM (alcohol detecting bracelet) fees collected \$200.00; 24/7 PBT participants 6; SCRAM (Sobriety Program) participants 1; Calls for Service (does not include walk-in traffic) 355; Accidents investigated 3; Civil papers served 51; Cumulative miles traveled 7,156; 911 calls responded to 70.

Next Era: Present were Jamie Gentile and Tyler Wilhelm with Next Era Energy who presented a project update on Crowned Ridge Wind. The state permit for the proposed 34 mile 230 volt transmission line through the county has been submitted to the PUC. A public hearing will be held on the transmission line next week for area residents. They also reported Next Era had purchased from Geronimo Energy the Cattle Ridge Wind project and are in the process of merging the projects together.

Travel: Motion by Mach and seconded by Stengel to approve travel for Weed Supervisor Mueller and one highway employee to attend the Annual State Weed and Pest Conference in Rapid City and to approve travel expense for Sheriff Kevin Owen to attend Civil Process Training in Pierre. Motion carried 5-0.

2018 Primary: Motion by Dummann and seconded by Mach to establish the following precincts for the Primary Election. Motion carried 5-0.

<u>Precinct Name</u>	<u>Boundary</u>	<u>Polling Place</u>
11 Milbank	All of Ward 1 City of Milbank	City Office Community Room
21 Milbank	All of Ward 2 City of Milbank	City Office Community Room
31 Milbank	All of Ward 3 City of Milbank	City Office Community Room
42 Alban	Township of Alban	Milbank City Airport
41 Adams & Vernon Reville & Albee	Towns of Albee and Reville Twps. of Adams and Vernon	Reville Community Center
43 Big Stone	City of Big Stone and Big Stone Township	Big Stone City Office
44 Blooming Valley, Lura Farmington	Townships of Blooming Valley, Farmington and Lura	Township Center
45 Georgia- Madison- LaBolt	Town of LaBolt, Townships of Georgia, Madison	LaBolt Mini Mall
46 Grant Center	Grant Center Township	Whetstone Valley Electric
47 Melrose	Township of Melrose	Ottertail Community Room
49 Mazeppa-Osceola-Marvin	Townships of Mazeppa & Osceola Town of Marvin	Marvin Town Hall
52 Stockholm Twp.& Town of Stockholm	Town of Stockholm and Stockholm Twp.	Stockholm Community Center
53 Troy- Strandburg	Troy Township & Town of Strandburg	Rufer's General Store
54 Twin Brooks Twp & Town., Kilborn Twp	Town and Twp of Twin Brooks and & Kilborn Twp.	Twin Brooks Community Center

Election Fees: Motion by Stengel and seconded by Street to set the precinct and elections workers' pay rate at \$10.75 per hour, mileage reimbursement at 42 cents, use of personal cell phone to call the Auditor's Office at \$5.00 and polling place rent at \$25. Motion carried 5-0.

Windows: Commissioner Buttke discussed replacing two windows on the north side of the courthouse due to cold air coming in. He stated he would like to replace a couple of windows to determine if this would be a viable option for replacing other windows to prevent heat loss. Motion by Dummann and seconded by Mach to approve the quote of \$1392.78 from the Window Place for the replacement of two windows in the Courthouse. Motion carried 5-0.

Fees: Motion by Dummann and seconded by Mach to approve the amended county fee schedule used by the county offices due to some minor corrections. Motion carried 5-0. Fee schedule is available in Auditor's Office. It was also noted the fee schedule for the Library has been approved by the Library Board and is noted in their minutes.

Unfinished Business: None

New Business: Auditor Layher reported the preventative maintenance agreement with G & R Controls for the heating and cooling system in the Detention Center increased for the first time in 5 years from \$4091 to \$4274 for 2018. The contract renews each year unless terminated by either party. Cummins Service had to be called for repair on the generator due to the unit's low fuel pressure alarm. Estimated cost is \$1500. The Auditor provided a draft copy of the P & Z by-laws being reviewed by P & Z board.

Correspondence: The 2017 program report from the GFP for the Wildlife Damage Management was received. The Grant County Conservation District 2017 Annual report was received.

Consent Agenda: Motion by Stengel and seconded by Street to approve the consent agenda. Motion carried 5-0.

1. Motion to approve automatic supplement of revenue and expense of \$16,660.55 for repair of Sheriff vehicles due to hail damage
2. Approve consultant contract with SD Dept of Health to develop, drill, maintain and update local POD plan for the contract period of 2-1-18 to 1-31-19 for the grant amount of \$9000
3. Approve the combined election agreement with the City of Milbank and Milbank School district for holding a combined election on June 5
4. Approve Service Level Agreement with Mid States Audio for audio equipment in the Courtroom at a cost of \$850 per year

Claims: Motion by Stengel and seconded by Dummann to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 307.88; BANNER ASSOCIATES, prof services 13,309.00; BEACON CENTER, allocation 211.50;

BERENS, supplies 33.40; BORNES GROUP, mailing expense 1,063.59; CENTER POINT, books 158.24; CITY OF MILBANK, water & sewer 47.82; MILBANK GLASS, repair 100.80; CRAIG DEBOER, car wash 24.32; D.R. MYERS, ref material 29.95; DELORIS J RUFER, rent 100.00; DESIGN ELECTRONICS, supplies 29.98; GAME & FISH, subscription 28.97; GLACIAL LAKES, membership 784.00; GRANT CO TREASURER, title fee 15.00; GRANT CO REVIEW, publishing 395.95; GRANT-ROBERTS RURAL WATER, rural water 36.40; HARTMAN'S, supplies 9.98; HEDAHL'S, supplies 90.99; HUMAN SERVICE AGENCY, allocation 8,642.95; INGRAM, books & AV 603.79; INTER-LAKES COMM ACTION, worker 2,192.00; ITC, phone & 911 transport 1,221.59; ISTATE TRUCK CENTER, parts & supplies 32.44; LABOLT DEVELOP CO, rent & internet 90.00; MCLEOD'S, supplies 157.06; MICROFILM IMAGING, scanner rent 417.00; MIDCONTINENT, internet 90.53; MILBANK AREA HOSPITAL, prisoner care 230.23; MILBANK FORD & MERCURY, parts 66.65; MT LIBRARY SERVICES, books 435.40; NELSON LAW OFFICE, allocation 3,969.88; NORTHWESTERN ENERGY, nat gas 211.11; OTTER TAIL POWER CO, electricity 2,999.13; RC TECHNOLOGIES, tower rent & 911 transport 95.96; REED ELSEVIER, ref material 700.00; ROGER A. BRIGGS, parts 123.43; RUNNINGS, supplies 4.29; RYAN MAGEDANZ, prof services 193.38; SD HISTORICAL SOCIETY, books 18.65; SD DRUG CONTROL FUND, prof services 100.00; SD PUB ASSURANCE ALLIANCE, insurance 78,140.14; SD SHERIFF'S ASSN, dues 720.68; SEEHAFFER HARDWARE, supplies 26.98; STAR TRIBUNE, subscription 157.56; STEPP MFG, parts 332.56; LINE, supplies 167.40; VALLEY OFFICE, supplies 3.99; VALLEY SHOPPER, publishing 48.30; VERIZON WIRELESS, hotspot 38.52; VISA, gas, books & supplies 1,058.54; WESTERN SURETY, notary bond 50.00; WHETSTONE VALLEY ELECTRIC, electricity 1,515.71; WITTROCK & SON, garbage service 150.00; XEROX, copier rent 450.91. TOTAL: \$122,234.53.

SD ATTY GENERAL, 24/7 PART FEE & SCRAM 230.00; SDACO, ROD MODERIZATION FEE 350.00; SD DEPT OF REVENUE, SALES & USE TAX 40.73. TOTAL: \$620.73.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be February 6 and 20, 2018 at 8 AM. Motion by Street and seconded by Dummann to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Marty Buttke, Chairman, Grant County Comm.